



## CAIRN INDIA LIMITED

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### **REQUEST FOR PROPOSAL (RFP) FOR PROVISION OF FLEET MANAGEMENT SERVICES FOR PASSENGER VEHICLES AT RAJASTHAN**

Cairn India Ltd (“CIL”) is the Operator of the Onshore **RJ-ON-90/1** block, on behalf of itself and its Joint Venture (JV) partners Cairn Energy Hydrocarbons Limited (CEHL) and Oil and Natural Gas Corporation Limited (ONGC), located in Barmer district, in the state of Rajasthan, India. The Block contains number of major oil discoveries, including Mangala, Bhagyam, Aishwariya and other satellite fields.

CIL on behalf of the JV partners invites reputed Contractors with demonstrated HSE performance to participate in a Competitive Bidding Process for *‘Provision of Fleet Management Services for Passenger Vehicles at Rajasthan for a period of three years’*

CIL seeks unpriced techno-commercial bids and priced commercial bids from suitably experienced Passenger Vehicle Fleet Management service providers for aforesaid services for a fleet of vehicles in the range of 130 to 200 numbers based on the call outs issued as per the operational requirement.

#### **Scope of Work broadly includes the provision of:**

1. Providing good condition and safety compliant vehicles on hire basis as per the standards of CIL and statutory norms at different sites in Rajasthan.
2. Managing the fleet of vehicles, tracking & monitoring the movement of vehicles through a provision of a car desk.
3. Providing experienced drivers with valid driving license.
4. Providing meals, accommodation, local conveyance for drivers and other contractor’s personnel involved in day to day fleet management services.

#### **Interested parties meeting following criteria should respond to this EoI:**

- Annual Turnover in each of the immediately preceding two (02) financial years should be greater than or equal to estimated Average Annual Contract Value.
- Positive net worth in each of the immediately preceding two (02) financial years.
- Liquidity ratio in each of the preceding two (02) financial years shall not be less than 0.6
- Minimum of five (05) years’ experience in providing Passenger Vehicle Fleet Management Services.
- Should have handled a fleet of thirty (30) vehicles or more vehicles in any of the preceding three (03) years.



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### **Following additional points will be considered for evaluation of Consortium Bids:**

A) Consortiums Bids shall be permitted and shall be considered provided the following requirements are met.

- i. *The cumulative sum of the turnover of all members of the consortium shall be used to evaluate the turnover requirement.*
- ii. *The Annual turnover of the lead member of the consortium should be more than Rupees One (01) crore in each of the preceding two years.*
- iii. *The Lead member of the consortium should have a positive net worth and a liquidity ratio of 0.6 in each of the preceding two years.*
- iv. *Each member of the consortium should have a minimum of five (05) years' experience in providing Passenger Vehicle Fleet Management Services.*
- v. *The cumulative sum of vehicles of all members of the consortium shall be used to evaluate the requirement of fleet of thirty (30) vehicles or more vehicles in any of the preceding three (03) years.*
- vi. *A member of a consortium can neither participate as a standalone bidder nor as a member of another consortium.*
- vii. *The lead member of the consortium must ensure the following while submitting the bid:*
  - *Submit an AOP / Consortium Agreement on a stamp Paper of INR.500/-*
  - *Consortium Agreement to clearly state the 'name' of the lead member.*
  - *Submit an Undertaking from each member of the consortium declaring their unconditional and permanent role in the consortium during the entire duration of the contract.*
  - *Registration of Consortium in Ariba Smart Source (Cairn's eSourcing Platform).*

The interested contractors should evince interest to participate in an '[Open Tender](#)' by clicking on the "[Evince Interest](#)" link for the corresponding EOI listing on the Cairn India Limited website i.e. <http://www.cairnindia.com> and submit their contact details online within 14 days of this publication. Further to this, interested contractors would be invited to submit their techno-commercial bids (Priced and Unpriced) for evaluation and qualification via [Smart Source RFP](#) (Cairn's eSourcing Platform).