



## CAIRN INDIA LIMITED

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### **EXPRESSION OF INTEREST (EOI) FOR PROVISION OF PASSENGER VEHICLE FLEET MANAGEMENT SERVICES FOR RAJASTHAN BLOCK**

Cairn India Ltd ("CIL") is the Operator of the Onshore RJ-ON-90/1 block, on behalf of itself and its Joint Venture (JV) partners Cairn Energy Hydrocarbons Limited (CEHL) and Oil and Natural Gas Corporation Limited (ONGC), located in Barmer district, in the state of Rajasthan, India. The Block contains number of major oil discoveries, including the Mangala, Bhagyam and Aishwariya Fields.

CIL requires passenger vehicles on hire basis, for their operations in Rajasthan, to transport personnel within Rajasthan and neighboring states as required. The tentative requirement of passenger vehicles would range between 150 to 250 numbers based on the call outs issued as per the operational requirement.

CIL seeks Expression of Interest from suitably experienced Passenger Vehicle Fleet Management service providers, for work which broadly encompasses the following:

1. Providing good condition and safety compliant vehicles as per the standards of CIL and meets the statutory norm
2. Vehicles to comply with CIL nominated Vehicle Tracking System
3. Vehicles to comply with Original Equipment Manufacturer safety norms like Safety belt, Air bags etc.
4. Providing experienced drivers with valid driving license as per the norm
5. Provision of vehicles should abide by the Cairn Local Content Policy

CIL on behalf of the JV partners invites reputed Contractors with demonstrated HSE performance to express their interest to participate in pre-qualification as bidders and to participate in Competitive Bidding Process.

With this EOI, CIL intends to short list names of experienced Passenger Vehicle service contractors for invitation to bid for the same.

Only contractors with the following pre-requirements shall bid for this tender:

1. Fleet management service provider managing fleets of light passenger vehicles in in challenging socio-political conditions in industrial areas in rural India
2. Should have lawful occupancy of the office premises including trained supervisors at the required locations of operations.



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3. Should be profit earning firm/company for at least three preceding years.
4. In case of contract vehicles being taken for maintenance or repairs, should be able to replace the vehicle with similar or equivalent make.
5. Should have a reference list preferably by Govt /PSU/Reputed Company should be registered with service tax authority
6. Should have a reference list preferably by Govt /PSU/Reputed Company
7. Should be registered with service tax authority.

The scope of work for this EOI shall basically include but not limited to the following:

Interested Contractors who can fulfill all the criteria listed above shall submit their response by marking Subject as “Hiring of Passenger Vehicles for Rajasthan” with the following details within 14 days of publication of this advertisement to the address given below:

- Company profile, Organization set up.
- State Name/Address /Phone/Email of the authorized personnel who would execute the contract
- List of vehicles owned and Operational facilities
- List of similar work successfully executed in last 2 years.
- List of current contracts in hand
- Balance sheet and Profit and Loss Account for the past 2 years
- Bankers name and certificate of solvency
- PAN card copy
- Company Safety Policy
- Prior experience with Oil & Gas or related industry
- Manpower to have material handling skillset and competency

Companies are requested, as a minimum, to submit the following documents and details:

1. Letter of interest clearly indicating the Project reference
2. Detailed Company Information with organization structure, list of manpower with CVs of key personnel.
3. Details of completion of similar type of projects in the last three years under headings:  
a) Brief scope of work b) Value of work in INR c) Contractual Duration d) Actual completion of Project e) Clients name f) Contact details of the Client (CIL may approach the client directly for the feedback) g) Safety Certification / Inspection of plant and machineries h) HSE statistics, LTI graph etc.
4. List of all jobs under execution with the value of the Job and percentage completion.( With particular emphasis on project of similar magnitude carried out in Oil and Gas Sector). Reference List (Clientele)
5. Experience of working in similar Industry.



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6. HSE policy and implementation procedures in line with accepted practices with statistics for last four years.
7. Quality assurance & Quality control practices currently in place for the execution of similar work/services.
8. Company's financial performance documents (Audited Balance sheets and Profit and Loss statements, Auditors Report and Notes to Accounts etc.) for last 2 (two) years. Latest financial statement should not be older than 18 months on the date of submission of response to Expression of interest. The following financial evaluation criteria will be used for evaluation of financial standing and the vendors not meeting any of the criteria shall be disqualified from the bidding process.

The interested suppliers should evince interest to participate in EOI within 14 days of publication of Expression of Interest. The interested suppliers should evince interest to participate in the Expression of Interest by clicking on the "Evince Interest" link against the corresponding Eoi listing on the Cairn India website i.e. <https://www.cairnindia.com/suppliers/expression-interest> and submit their contact details online. Further to this, interested suppliers would be invited to submit their response via *Smart Source* [Cairn's e Sourcing Platform]. The suppliers would be requested, as a minimum, to submit the above documents and details for prequalification via *Smart Source*.